



## The Spinney Primary School Library Policy

### 1 Introduction

'What we learn from good books and other resources becomes part of us.'

**Library Association**

- 1.1 Our curriculum is designed to cultivate an enjoyment of learning, and a commitment to it, thus creating the right climate in which to encourage and stimulate the best possible progress, and the highest possible attainment, by all our pupils. The role of our school library is central in supporting our children's learning, as it plays a key role in helping them develop their communication and information-handling skills. It also offers them a view of the world that is free from stereotypes, with equality of opportunity for all.
- 1.2 By offering them the opportunity to take responsibility for their own learning, our library helps children on their way to becoming independent and lifelong learners. The resources in our library support the aims and objectives of the National Curriculum, promoting the ability in children to read fluently a range of literary and non-fiction texts, and to reflect critically on what they read.

### 2 Aims and objectives

The aims of our library are:

- to foster and instil an enjoyment of reading;
- to extend children's learning experiences;
- to develop children's skills as independent learners;
- to support teaching and learning;
- to enrich the curriculum;
- to provide opportunities for children to access resources by themselves.

### 3 Organisation

- 3.1 Our school library is a centre of learning that we make accessible to all the children and staff at our school. We have checked that the library is accessible not only to wheelchair users, but also to pupils and members of staff with other disabilities. The resources within it promote inclusion for all our children.
- 3.2 The physical environment of the library is designed to stimulate the exploration of resources, both for work that has been set, and for personal study.

- 3.3 The library has collections of fiction and non-fiction resources. Each classroom also has a small fiction collection. We classify all the non fictions books according to the Dewey decimal system. We use coloured labels to identify general themes within the collections.
- 3.4 We use a computerised library management system – Junior Librarian – to organise the lending of books to all children in the school.
- 3.5 Our library is open during normal school hours. Each class has an allotted time each week in which children are able to return and borrow books. The library can also be used for personal study when it is not being used by an individual class.
- 3.6 Our children further develop their library skills by using the local public library.

#### 4 Resources

- 4.1 The subject leader for English is also our library coordinator. The library coordinator manages the school library and library resources across the school.
- 4.2 All teachers are involved in the purchasing of library resources. Teachers involve the children in this process. We use our library resources to promote the spiritual, moral, social and cultural development of our children, and to reflect the needs of all our pupils. There are posters, books and other resources which challenge stereotypes to do with disability, race and gender, and which offer positive images.
- 4.3 We replace at least 5 per cent of our stock each year. This ensures that our resources are in good condition, up to date and relevant to our children’s needs.

#### 5 Monitoring and review

- 5.1 The library coordinator monitors and reviews the effectiveness of our library on an annual basis. We use the findings of this monitoring to inform the next steps in the development of the library development.
- 5.2 This policy will be reviewed in two years, or earlier if necessary.

Date	Where?	What was done?
January 2008		Policy Written
February 2011	Own Time	Policy Reviewed
March 2011	Staff Meeting	Consultation on draft policy
March 2011	Governors Meeting	Policy approved
January 2013	Own Time	Policy reviewed
January 2013	Staff Meeting	Consultation on draft policy
January 2016	Literacy Leader time	Policy updated
January 2016	Staff Meeting	Consultation on draft policy

Signed